

2009 Course Summary Sheet

- **Graduate Certificate in Information Management (Library Studies) (IT73)**
- **Graduate Certificate in Information Management (Information and Knowledge Management) (IT74)**
- **Graduate Certificate in Information Management (Records Management) (IT75)**
- **Graduate Certificate in Information Management (Web Management) (IT76)**

Available to Continuing Students Only

This document will assist you with the selection of your study program and completion of your enrolment. Other useful information can be found on the Student Services website studentservices.qut.com/, which can also be accessed via the Online Enrolment portlet.

Location: Gardens Point campus

Course Duration: 2 semesters part-time

Total Credit Points: 48

Standard Credit Points/Full-time Semester: 24

Course Coordinator: Associate Professor Helen Partridge (fit.enquiry@qut.edu.au), Room S536 (Gardens Point), Telephone 07 3138 9047.

Course Requirements

To graduate from a Graduate Certificate in Information Management (Library Studies) (IT73) or a Graduate Certificate in Information Management (Web Management) (IT76) or students are required to complete 4 units, consisting of:

- 2 x Core Units
- 2 x Elective Units

To graduate from the Graduate Certificate in Information Management (Information and Knowledge Management) (IT74) students are required to complete 4 core units.

To graduate from the Graduate Certificate in Information Management (Records Management) (IT75) students are required to complete 4 units, consisting of:

- 2 x Core Units
- 2 x Elective Unit

To graduate from the Graduate Certificate in Information Management (Web Management) (IT76) students are required to complete 4 units, consisting of:

- 2 x Core Units
- 2 x Elective Unit

Limits on grades of 3: A new policy concerning grades of 3 comes into effect from 1 January 2009 (QUT MOPP C/9.2). With effect from this date grades of 3 will no longer be considered a conceded or low pass but will be classified as a fail grade. Any grades of 3 awarded prior to 1 January 2009 will retain the conceded pass status and will be counted for graduation purposes up to the maximum number of grades of 3 permitted for your course. Grades of 3 incurred in units that commence after 1 January 2009 will not count towards your degree. The maximum number of pre-2009 grades of 3 permitted for this course can be found [here](#).

Continuing Students

As of Semester 1, 2009, the Faculty of IT will activate a suite of new units that will replace the current ITNXXX unit codes. The new units will be of the form: INNXXX or INSXXX and in most instances will be direct descendants of previous ITNXXX units. To assist student with the new unit code structure, the faculty has published a unit incompatibility table, which can be found at: www.studentservices.qut.edu.au/pdfs/IT_pg_translation_table.pdf. Students are encouraged to use this table in making decisions relating to discontinued unit codes for their course progressions.

As from Semester 1, 2007, ITN200 Database Systems was replaced with ITN362 Organisational Databases. Students who have successfully completed ITN200 are not required to complete ITN362.

As from Semester 1, 2008, ITN315 IM Project and ITN280 Professional Practice are being replaced with ITN370 Project. Students who have successfully completed either ITN315 or ITN280 are not required to complete ITN370.

From Semester 1, 2009, ITN319 Records Systems is no longer being offered. Students enrolled in the IT74 course who have not yet completed this unit are required to complete an extra elective.

Students who have any questions about their enrolment are encouraged to contact the Course Coordinator for individual consultation on their program of study.

Unit Selection Process

- **Step 1:** Determine which units you are yet to complete.
- **Step 2:** Check that you meet the prerequisite requirements for these units.
- **Step 3:** Check the availability of the unit in the given semester.
- **Step 4:** Enrol in the appropriate units.

NOTE: It is the student's responsibility to ensure that the correct enrolment program is nominated and prerequisite requirements are met for selected units. Assistance with planning your enrolment is available from Student Services, Level 5, S Block, Gardens Point campus.

Course Structures

[CODES for Semester Availability: 1= Semester 1, 2= Semester 2]

Please consult [unit outlines](#) for information on prerequisites.

PLEASE NOTE: UNIT AVAILABILITY IS SUBJECT TO CHANGE

Graduate Certificate in Information Management (Library Studies) (IT73)

Course Requirements

Unit Code	Unit Title	Semester Availability
Core		
INN532	Information Literacy Education	1
INN690	Project	1, 2, Summer
Choose two units from the following:		
INN330	Information Management	2
INN331	Management Issues for Information Professionals	1
INN333	Information Programs	1
INN531	Information Services	2
Electives: Student in consultation with the Course Coordinator can select other units offered by QUT, eg. Health Informatics.		

Graduate Certificate in Information Management (Information and Knowledge Management) (IT74)

Course Requirements

Unit Code	Unit Title	Semester Availability
INN101	Impact of IT	1,2
INN322	Information Systems Consulting	1
INN330	Information Management	2
INN690	Project	1, 2, Summer

Graduate Certificate in Information Management (Records Management) (IT75)

Course Requirements

Unit Code	Unit Title	Semester Availability
Core		
INN330	Information Management	2
ITN690	Project	1,2, Summer
Choose two units from the following:		
INN122	Organisational Databases	1
INN500	IT Project Management	1, 2, Summer
INN530	Web Content Reliability	1
Electives: Student in consultation with the Course Coordinator can select other units offered by QUT		

Graduate Certificate in Information Management (Web Management) (IT76)

Course Requirements

Unit Code	Unit Title	Semester Availability
Core		
INN530	Web Content Reliability	1
INN690	Project	1, 2, Summer
Choose two units from the following:		
INN101	Impact of IT	1,2
INN122	Organisational Databases	1
INN271	The Web	1,2
INN342	Enterprise Data Mining and Data Analysis	2