

# 2009 Course Summary Sheet

## ■ Graduate Certificate in Health Science (HL38)

This document will assist you with the selection of your study program and completion of your enrolment. Other useful information can be found on the Student Services website [studentservices.qut.com](http://studentservices.qut.com) which can also be accessed via the Online Enrolment portlet.

**Location:** Kelvin Grove campus

**Course Duration:** 1 semester full-time, 1 year part-time

**Total Credit Points:** 48

**Standard Credit Points/Full-time Semester:** 48 **Part-time Semester:** 24

**Course Coordinator:** Dr Thomas Tenkate, Room O-D725, phone: 3138 5790, email: [t.tenkate@qut.edu.au](mailto:t.tenkate@qut.edu.au)  
(Initial enquiries should be directed to School of Public Health Student Centre, ph 07 3138 5878, email [sph.studentcentre@qut.edu.au](mailto:sph.studentcentre@qut.edu.au))

### Special Notes:

Students undertaking the Graduate Certificate of Health Science should select any four units from the list below. No more than two (24 credit points) senior undergraduate health units can be included in the total. Students who complete a Study Area, will have their Study Area appear on their academic transcript and parchment. Alternatively, students may complete four units from across different Study Areas, but will not have a Study Area recognised on their academic transcript or parchment.

Units will only be offered if sufficient numbers enrol. Units other than those listed can be selected in consultation with the Course Coordinator. For details on availability of electives, students should consult the relevant faculty or school or access the information via the QUT homepage [www.qut.edu.au](http://www.qut.edu.au)

*If unit outlines list other prerequisites not detailed in the tables below they are assumed knowledge for postgraduate students and it is your responsibility to familiarise yourself with any relevant background.*

## IMPORTANT ENROLMENT INFORMATION

**Student Responsibility:** You are responsible for ensuring that your enrolment is completed correctly and that your enrolment status is accurate at all times. Students should attempt to follow the standard course progression as outlined in the course summary sheet. You are expected to abide by the University's due dates when submitting enrolment or credit applications and should ensure that your address details are up to date. Failure to do any of the above may result in financial and academic penalties, and difficulties in unit selection.

**Commencing Students:** You are required to enrol as specified in the University's letter of offer in regards to your course, major, attendance mode and type, location and class codes.

**Overloads:** It is not expected that you should overload i.e. undertake more credit points than the standard semester load (48 credit points or 4 units). Overloads are not permitted in the first semester of study without Course Coordinator approval. If your circumstances require you to overload you should be aware of the possible course progression and timetable problems.

**Underloads:** It is not expected that you should underload i.e. undertake less credit points than the standard semester load as outlined in this course summary sheet. If, however, your circumstances require you to undertake fewer units, you are permitted to underload by 12 credit points (1 unit). Note that taking an underload may lead to course progression and timetable problems.

**Attendance Mode and Class Code:** You are required to enrol in the attendance mode and type as specified in the University's letter of offer. It is your responsibility to ensure correct location and class codes are entered on your enrolment.

Requests to change class code for specific units from internal to external (or vice versa) will only be considered if the unit is offered in that mode and the request is made prior to week 2 of semester. Late requests may result in long delays for posting of external note packages which may consequently affect assessment, and no special allowance for assessment extensions will be considered. If you are enrolling late in a unit via external mode, you should advise the unit coordinator. Only students officially enrolled in a unit in the external class code (EXT) will receive external note packages.

### Class Codes

**INT** Classes are held at Kelvin Grove, Gardens Point or Carseldine campus.

**EXT** The unit is offered externally via Teaching and Learning Support Services (TALSS).

### Location Codes

**KG** Unit is taught on the Kelvin Grove campus.

**GP** Unit is taught on the Gardens Point campus.

**CA** Unit is taught on the Carseldine campus.

**Timetabling of Units:** A clash-free timetable is guaranteed for the standard programs of study only. Students following a non-standard enrolment program may need to substitute units or take an underload as a result of timetabling clashes. **Note that part-time mode is a reference to credit points load and does not indicate attendance type (e.g. evening classes). You should note that units may be timetabled between 8am and 10pm Monday to Friday. Specific units may require attendance outside these times (e.g. weekends).**

**Prerequisite Units:** You are expected to complete prerequisite units as outlined in the Course Summary Sheet before proceeding to subsequent units.

**Change of Course/Major and Transfer Policy:** You must complete at least one semester of study in your course of offer before applying for an intra-faculty transfer to another Health Faculty course/major. You will be allowed to transfer to another Faculty of Health course only if you (a) meet the minimum entry requirements which applied for that course/major in the most recent admission period **and** (b) there is a quota place available.

**Advanced Standing Applications:** You should apply for advanced standing by the due date as delays may cause enrolment difficulties. You should enrol in the standard program until the success of any advanced standing application is known. You should seek advice from your Course Coordinator before altering your enrolment program after receiving advanced standing or exemptions.

**Important Note: Please ensure you select the correct teaching period, class and location code for all units you are enrolled in.**

Full-time Course Structure	Location Code	Credit Points	Contact Hours
<b>Year 1, Semester 1 or 2</b> Select four units from List A *	KG	48	12
<b>Part-time Course Structure</b>			
<b>Year 1, Semester 1</b> Select two units from List A	KG	24	6
<b>Year 1, Semester 2</b> Select two units from List A	KG	24	6

\* Please note selection of units for the full-time mode may be limited as most units are offered in one semester only.

**NOTE: Units appearing in italicised brackets after a unit name are the pre or corequisites required to study the unit.**

**TO COMPLETE A STUDY AREA THAT LISTS MORE THAN 4 UNITS, STUDENTS ARE REQUIRED TO COMPLETE ANY 4 OF THE UNITS LISTED TO QUALIFY FOR THAT STUDY AREA.**

### LIST A UNITS - STUDY AREAS

		Location Code	Class Code	Credit Points	Contact Hrs/Wk	Sem of Offer
<b>Aged Care</b> ( <i>A clinical background is recommended for these units</i> )						
NSN626	Studies in Dementia	KG	INT/EXT	12	3	2
NSN801	Assessment of the Older Adult	KG	INT/EXT	12	3	1
NSN821	Promoting Healthy Ageing	KG	INT/EXT	12	3	1
NSN822	Practice Issues in Ageing	KG	INT/EXT	12	3	2
Clinical Classification						
PUN201	Applied Medical Terminology	KG	INT/EXT	12	3	1
PUN202	Introduction to Casemix Management	KG	INT/EXT	12	3	2
PUN203	Introduction to Clinical Classification	KG	INT/EXT	12	3	2
PUN204	Advanced Clinical Classification	KG	INT/EXT	12	3	SUM 1

**LIST A UNITS - STUDY AREAS**

		<b>Location Code</b>	<b>Class Code</b>	<b>Credit Points</b>	<b>Contact Hrs/Wk</b>	<b>Sem of Offer</b>
<b>Emergency &amp; Disaster Mgt</b> (available from Semester 2, 2009)						
PUN451	Introduction to Health Disaster Management		INT/EXT	12	3	2
PUN452	Health Disaster Planning and Preparedness		INT/EXT	12	3	2
PUN453	Health Disaster Response and Recovery		INT/EXT	12	3	1 (2010)
PUN454	Health Leadership in Disaster Management		INT/EXT	12	3	1 (2010)
<b>Environmental Health *</b>						
PUN363	Environmental Health Law	KG	INT/EXT	12	3	1
PUN465	Environmental Protection ( <i>Prereq: PUN363</i> )	KG	INT/EXT	12	3	2
PUN466	Communicable Diseases	KG	INT/EXT	12	3	2
PUN467	Public Health Risk Assessment	KG	INT/EXT	12	3	2
PUN620	Concepts of Environmental Health	KG	INT/EXT	12	3	1
Health Professional Education						
EDN626	Learning & Teaching in Higher Education	KG	INTERNET	12		1
EDN630	Higher Ed: Curr Design, Assessment & Evaluation	KG	INTERNET	12		2
HLN720	Clinical Education in Health	KG	INT/EXT	12		1 & 2
PUN632	Leadership In Health Management	KG	INT/EXT	12		2
Or	Or					
HLN701++	Independent Study	KG	INT/EXT	12		1 & 2
Or						
Approved elective						
<b>Health Promotion</b>						
PUP032	Intervention Design and Theories of Change	KG	INT/EXT	12	3	1
PUP034	Advanced Studies & Practice in Health Promotion ( <i>Pre/Co PUP032, PUP038</i> )	KG	INT/EXT	12	3	2
PUP037	Health Program Evaluation	KG	INT/EXT	12	3	2
PUP038	New Developments in Health Promotion	KG	INT/EXT	12	3	1
<b>Health Services Management</b>						
PUN210	Fundamentals of Health Management (Prereq: PUN106, PUN640)	KG	INT/EXT	12	3	2
PUN211	Health Care Finance and Economics	KG	INT/EXT	12	3	1
PUN212	Understanding Health Information	KG	INT/EXT	12	3	1 (2010)
PUN213	Intro to Quality Management in Health	KG	INT/EXT	12	3	1 (2010)
LWN164	Health Care Law and Ethics	GP		12		
PUN632	Health Services Management, Leadership and Change	KG	INT/EXT	12	3	2
PUN640	Health Care Delivery and Reform	KG	INT/EXT	12	3	1
PUN688	International Health Policy and Management	KG	INTEXT	12	3	2
<b>Occupational Health and Safety *</b>						
PUN106*	Population Health ( <i>Incompatible: Completion of PU40/43 or PUB251 or PUB326 or NSN622or PUP010</i> )	KG	INT/EXT	12	3	1
PUN301	Occupational Health & Safety Law and Management	KG	INT/EXT	12	3	1
PUN500	Safety Management	KG	INT/EXT	12	3	2
PUP116	Ergonomics	KG	INT/EXT	12	3	2
PUP250	Occupational Hygiene	KG	INT/EXT	12	3	2
PUP415	Occupational Health	KG	INT/EXT	12	3	2
<b>Risk Management</b>						
PUN418	Introduction to Financial Risk Management	KG	EXT	12		2
PUN001	Contemporary Risk Management	KG	INT/EXT	12	3	1
PUN008	Risk Assessment ( <i>Pre/Co: PUN001</i> )	KG	INT/EXT	12	3	1
PUN010	Implementing Risk Management ( <i>Pre: PUN008</i> )	KG	EXT	12		2

**LIST A UNITS - STUDY AREAS**

		<b>Location Code</b>	<b>Class Code</b>	<b>Credit Points</b>	<b>Contact Hrs/Wk</b>	<b>Sem of Offer</b>
<b>Women's Health</b>						
NSN427	Prevention of Violence Against Women	KG	INT/EXT	12	3	2
NSN516	Sexual and Reproductive Health	KG	INT/EXT	12	3	2
NSN517	Women's Health Issues	KG	INT/EXT	12	3	1
Elective				12		

**ADDITIONAL LIST A UNITS****Public Health Nutrition Electives**

PUN553	Chronic Disease Prevention and Management	KG	INT/EXT	12	3	2
PUN554	Food Policy and Sustainability	KG	INT/EXT	12	3	2

**Research Methods Electives**

HLN405	Qualitative Research	KG/EX	INT/EXT	12	3	1 & 2
PUN105	Health Statistics	KG	INT/EXT	12	3	1
HLN706	Advanced Quantitative Research Methods ( <i>Pre: HLN705 or PUN105</i> )	KG	INT	12	4	2
HLN710	Fundamentals of Epidemiology and Research Design	KG	INT/EXT	12	4	1

**Research Unit Electives**

HLN701	Independent Study ++	KG	INT	12		1, 2 & S
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**ADDITIONAL LIST A UNITS**

		<b>Location Code</b>	<b>Class Code</b>	<b>Credit Points</b>	<b>Contact Hrs/Wk</b>	<b>Sem of Offer</b>
<b>General Health Electives</b>						
PUN103	Advanced Epidemiology ( <i>Pre: HLN705 or PUB326 or PUN743 or equivalent</i> )	KG	INT	12	3	2
PYP401	Introduction to Road Safety	CA	INT/EXT	12	3	1 & 2
PYP402	Traffic Psychology & Behaviour	CA	INT/EXT	12	3	1 & 2
PYP404	Applying Traffic Psychology	CA	INT	12	3	2

**Undergraduate Health Electives (Maximum 2 permitted)**

HMB361	Functional Anatomy 2	KG	INT	12	3	2
HMB362	Biomechanics 2	KG	INT	12	3	1
HMB371	Motor Control & Learning 2	KG	INT	12	3	2
HMB374	Psychology Of Rehabilitation	KG	INT	12	3	1
HMB381	Exercise Physiology 2	KG	INT	12	3	1
HMB384	Injury Prevention And Rehabilitation	KG	INT	12	3	2
HMB480	Advanced Exercise Prescription	KG	INT	12	3	2
PUB509	Nutrition	KG	INT	12	4	1
PUB514*	Contract/Project Management ( <i>Incompatible: NSN625</i> )	KG	INT/EXT	12	3	1
PUB609	Health Resource Allocation	KG	INT/EXT	12	3	2
PUB644	Health Promoting Schools	KG	EXT	12		2

++ You must have an identified supervisor before enrolling in these units

\* Students cannot enrol in this unit if they have previously completed the incompatible unit identified in brackets.

**Moving Between Courses**

**Domestic students** in the Graduate Certificate will be invited, upon successful completion of 48 credit points, to continue with studies in the Graduate Diploma in Health Science HL68. You will be invited, via your student email address, to continue with the next stage of the program for the following teaching period. If you accept the option to articulate immediately, you will not be required to apply for academic credit as the units and grades achieved in the lower award will be transferred to the new course.

**International students** wishing to change courses should consult International Student Business Services.

\* Students wishing to enrol in a professionally recognised qualification in Environmental Health or Occupational Health and Safety, should enrol in the Graduate Diploma in Environmental Health (PU67) or the Graduate Diploma in Occupational Health and Safety (PU65).