

2009 Course Summary Sheet

- **Bachelor of Human Services (HH02)**
- **Bachelor of Social Science (Human Services) (HH02)**

This document will assist you with the selection of your study program and completion of your enrolment. Other useful information can be found on the Student Services website studentservices.qut.com/, which can also be accessed via the Online Enrolment portlet.

Location: Kelvin Grove campus
Course Duration: 3 years full-time; 6 years part-time
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Welcome to the course. We think you'll enjoy studying the Bachelor of Human Services at QUT because it gives you the flexibility to structure your studies according to your own interests as well as preparing you for a choice of interesting careers.

Professional Membership

Graduates are entitled to apply for membership of the Australian Institute of Welfare and Community Workers (AIWCW). (Reaccreditation application is currently in process).

Frequently Used Words

Units

Units are the basic components of any QUT course. Each unit has a code and title:

	Unit Code	Unit Title
For example:	HHB116	Applied Skills and Scholarship.

Units are usually taught over one semester (13 weeks) and will involve three to four contact hours per week per unit. You should also allow for approximately eight hours per week of independent study. Units may consist of a weekly lecture in a large theatre plus a smaller weekly tutorial group, a three hour long lecture/tutorial group, or a different combination of classes. All units make considerable use of QUT's virtual platform called Blackboard. You are expected to be very familiar with the material placed on Blackboard.

You will need to complete 24 units in order to graduate with the Bachelor of Human Services.

Credit Points (CP)

Units are worth credit points. Most units at QUT, including these in the Bachelor of Human Services degree are worth 12 credit points. Advanced Professional Practice is worth 36 credit points (the equivalent of three units). To obtain the Bachelor of Human Services, students must complete 288 Credit Points (24 units) in total.

Prerequisite

A specified unit which must be passed prior to the enrolment of another unit. For example, if HHB102 is a prerequisite for HHB210, you must have passed HHB102 prior to enrolling in HHB210.

Corequisite

A specified unit which must be undertaken at the same time as another unit. For example, if HHB102 is a corequisite for HHB210, you should be enrolled in both HHB102 and HHB210 in the same semester.

Full-time Study

Students who want to study the Bachelor of Human Services full-time usually enrol in four units per semester. Full-time students should expect to complete the course in three years (ie. eight units per year = 24 units in three years).

Part-time Study

Students who want to study the Bachelor of Human Services part-time usually enrol in two units per semester. Part-time students should expect to complete the course in six years (ie four units per year = 24 units in six years).

Professional Practice

These units give you the chance to explore different workplaces and actually put into practice what you have learned in a contextual manner. There are two Professional Practice units within the course. Students undertaking the first placement, HHB208 Introduction to Practice, work as a volunteer in one or more agencies. Advanced Professional Practice placements are organised by Human Service staff.

Working With Children Check

As a student who may have to work with children or young people as part of your studies (eg in a field placement) you must obtain a Blue Card BEFORE you begin your placement. A Blue Card confirms that you have passed a screening of your criminal history (the 'Working with Children Check') and have been approved to work with children and young people under 18 years of age. See http://www.studentservices.qut.edu.au/enrol/course/spec_req/bluecard.jsp for further information and application form. As soon as you accept your offer into the course, you must submit your Blue Card application to the QUT Student Centre. You must hold a Blue Card to undertake placement units (HHB208 and HHB301).

If you do not apply for a Blue Card upon acceptance into the course and allow sufficient time for the police check and issuing of the Card, you will be unable to participate in the required activities and may need to be withdrawn from the unit(s) and incur both financial and academic penalty. It may take up to eight weeks for the Commission to issue the Card.

Specified Elective Unit

An elective unit is simply a choice you may make out of a given selection of units. Students have the option to make choices within their course to specialise in an area of particular interest. Following the course structure, you may choose electives from the designated lists to tailor the course to areas which interest you the most e.g. Year two Semester two, 1 unit from either Human Services introductory service unit options or Human Services elective options.

Elective Unit

You may choose a unit from the undergraduate units offered by the Faculty of Health or from one of its courses or from another Faculty.

Class and Location Codes:

When completing your Enrolment Form you will be required to indicate the class and location codes for each unit that you will be studying:

Class Codes

INT Unit is taught on campus (most units in the Bachelor of Human Services program have this class code).

Location Codes

KG Unit is taught on the Kelvin Grove Campus

Limits on grades of 3

A new policy concerning grades of 3 comes into effect from 1 January 2009 (QUT MOPP C/9.2). With effect from this date grades of 3 will no longer be considered a conceded or low pass but will be classified as a **fail** grade. Any grades of 3 awarded **prior to 1 January 2009** will retain the conceded pass status and will be counted for graduation purposes up to the maximum number of grades of 3 permitted for your course. Grades of 3 incurred after 1 January 2009 will not count towards your degree. For HH02 the number of pre-2009 grades of 3 permitted is 3.

Please note any provisional credit (advanced standing) awarded for QUT units undertaken prior to 2009 based on a grade of 3 will be honoured, subject to there being no breach of the maximum number of grades of 3 ruling for the course overall.

Course Structures:

Full time – page 3

Part-time – page 4

Transitional arrangements for 2008 mid-year entry – page 5

Mid-year entry – page 6

**BACHELOR OF HUMAN SERVICES
BACHELOR OF SOCIAL SCIENCE (HUMAN SERVICES)
FULL-TIME COURSE STRUCTURE**

Full-time Course Structure	Semester 1	Semester 2
Year 1	<p>HHB100 Introduction to Human Services and Social Work</p> <p>HHB102 The Human Condition</p> <p>HHB114 Introduction to Human Rights and Ethics</p> <p>HHB116 Applied Skills and Scholarship</p>	<p>HHB103 Contemporary Social and Community Issues</p> <p>HHB218 Society, Politics and Policy ** Or HHB112 Australian Politics</p> <p>HHB113 Interpersonal Communication</p> <p>Human Services elective option – select 1 unit badged as appropriate for first year # from the Human Services elective options list</p>
Year 2	<p>HHB208* Introduction to Practice (incompatible with HHB201)</p> <p>HHB209 Developing Professional Frameworks (incompatible with HHB201)</p> <p>HHB278 Practice Theories (incompatible with HHB220)</p> <p>HHB279 Social Work Processes and Methods (incompatible with HHB221)</p> <p>* see page 8 for unit pre-requisites</p>	<p>HHB200 Working in Human Service Organisations</p> <p>HHB277 Ethical and Legal Dimensions of Human Services and Social Work (incompatible with HHB222)</p> <p>Human Services introductory service option – select 1 unit from the Human Services introductory service options list AND EITHER Second Human Services introductory service unit option – select 1 unit from the Human Services introductory service unit options list OR Human Services elective option – select 1 unit from the Human Services elective options list</p>
Year 3	<p>HHB302 Complexity in Human Services and Social Work Practice</p> <p>Human Services elective option – select 1 unit from the Human Services elective options list</p> <p>Human Services advanced service option – select 1 unit from the Human Services advanced service options list</p> <p>Elective</p>	<p>HHB300 Current Developments in Human Services (taught as a block in weeks 1)</p> <p>HHB301* Advanced Professional Practice (400 hours) (36 credit points)</p> <p>* See page 8 for unit pre-requisites</p>

Note: HHB114 Introduction to Human Rights and Ethics is offered in both semesters. In first semester at Kelvin Grove Campus and in the second semester at Gardens Point campus.

** New unit – subject to approval

**BACHELOR OF SOCIAL SCIENCE (HUMAN SERVICES)
BACHELOR OF HUMAN SERVICES
PART-TIME COURSE STRUCTURE**

Part-time Course Structure	Semester 1	Semester 2
Year 1	HHB114 Introduction to Human Rights and Ethics HHB116 Applied Skills and Scholarship	HHB103 Contemporary Social and Community Issues HHB113 Interpersonal Communication
Year 2	HHB100 Introduction to Human Services and Social Work HHB102 The Human Condition	HHB218 Society, Politics and Policy ** Or HHB112 Australian Politics Human Services elective option – select 1 unit badged as appropriate for first year # from the Human Services elective options list
Year 3	HHB208* Introduction to Practice (incompatible with HHB201) HHB209* Developing Professional Frameworks (incompatible with HHB201)	Human Services introductory service unit option – select 1 unit from the Human Services introductory service unit options list HHB277 Ethical and Legal Dimensions of Human Services and Social Work (incompatible with HHB222)
Year 4	HHB278 Practice Theories (incompatible with HHB220) HHB279 Social Work Processes and Methods (incompatible with HHB221)	HHB200 Working in Human Services Organisations AND EITHER Second Human Services introductory service option – select 1 unit from the Human Services introductory service options list OR Human Services elective option – select 1 unit from the Human Services elective options list
Year 5	Human Services elective option – select 1 unit from the Human Services elective options list Human Services advanced service option – select 1 unit from the Human Services advanced service options list	HHB300 Current Developments in Human Services (taught as a block in weeks 1 and 2)
Year 6	HHB302 Complexity in Human Service and Social Work Practice Elective	HHB301* Advanced Professional Practice (400 hours) (36 credit points)

* see page 8 for unit pre-requisites

** New unit – subject to approval

Note: HHB114 Introduction to Human Rights and Ethics and is offered in both semesters. In first semester at Kelvin Grove Campus and in the second semester at Gardens Point campus.

**BACHELOR OF HUMAN SERVICES
BACHELOR OF SOCIAL SCIENCE (HUMAN SERVICES)
FULL-TIME COURSE STRUCTURE
TRANSITIONAL ARRANGEMENTS FOR
STUDENTS WHO ENTERED 2008 MID-YEAR**

Full-time Course Structure	University Semester 2 (July to November)	University Semester 1 (February – June)
Year 1	<p>HHB100 Introduction to Human Services and Social Work</p> <p>HHB113 Interpersonal Communication</p> <p>HHB116 Applied Skills and Scholarship</p> <p>Human Services elective option – select 1 unit badged as appropriate for first year # from the Human Services elective options list</p>	<p>HHB102 The Human Condition</p> <p>HHB114 Introduction to Human Rights and Ethics</p> <p>HHB104 Understanding Society</p> <p>Human Services elective option – select 1 unit from the Human Services elective options list</p>
Year 2	<p>HHB200 Working in Human Service Organisations</p> <p>HHB277 Ethical and Legal Dimensions of Human Services and Social Work (incompatible with HHB222)</p> <p>Human Services introductory service option – select 1 unit from the Human Services introductory service options list</p> <p>HHB103 Contemporary Social and Community Issues</p>	<p>HHB208* Introduction to Practice (incompatible with HHB201)</p> <p>HHB209 Developing Professional Frameworks (incompatible with HHB201)</p> <p>HHB278 Practice Theories (incompatible with HHB220)</p> <p>HHB279 Social Work Processes and Methods (incompatible with HHB221)</p> <p>* see page 8 for unit pre-requisites</p>
Year 3	<p>HHB300 Current Developments in Human Services (taught as a block in weeks 1 and 2)</p> <p>HHB301* Advanced Professional Practice (400 hours) (36 credit points)</p> <p>* See page 8 for unit pre-requisites</p>	<p>HHB302 Complexity in Human Services and Social Work Practice</p> <p>Human Services elective option – select 1 unit from the Human Services elective options list</p> <p>Human Services advanced service option – select 1 unit from the Human Services advanced service options list</p> <p>Any other elective</p>

**BACHELOR OF HUMAN SERVICES
BACHELOR OF SOCIAL SCIENCE (HUMAN SERVICES)
FULL-TIME COURSE STRUCTURE
MID-YEAR ENTRY**

Full-time Course Structure	University Semester 2 (July to November)	University Semester 1 (February – June)
Year 1	<p>HHB103 Contemporary Social and Community Issues</p> <p>HHB113 Interpersonal Communication</p> <p>HHB116 Applied Skills and Scholarship</p> <p>HHB218 Society, Politics and Policy ** Or HHB112 Australian Politics</p>	<p>HHB100 Introduction to Human Services and Social Work</p> <p>HHB102 The Human Condition</p> <p>HHB114 Introduction to Human Rights and Ethics Human Services elective option – select 1 unit badged as appropriate for first year # from the Human Services elective options list</p>
Year 2	<p>HHB200 Working in Human Service Organisations</p> <p>HHB277 Ethical and Legal Dimensions of Human Services and Social Work (incompatible with HHB222)</p> <p>Human Services introductory service unit option – select 1 unit from the Human Services introductory service unit options list</p> <p>AND EITHER</p> <p>Second Human Services introductory service option – select 1 unit from the Human Services introductory service options list OR Human Services elective option – select 1 unit from the Human Services elective options list</p>	<p>HHB208* Introduction to Practice (incompatible with HHB201)</p> <p>HHB209* Developing Professional Frameworks (incompatible with HHB201)</p> <p>HHB278 Practice Theories (incompatible with HHB220)</p> <p>HHB279 Social Work Processes and Methods (incompatible with HHB221)</p>
Year 3	<p>HHB300 Current Developments in Human Services (taught as a block in weeks 1 and 2)</p> <p>HHB301* Advanced Professional Practice (400 hours) (36 credit points)</p>	<p>HHB302 Complexity in Human Services and Social Work Practice</p> <p>Human Services elective option – select 1 unit from the Human Services elective options list</p> <p>Human Services advanced service option – select 1 unit from the Human Services advanced service options list</p> <p>Elective</p>

* see page 8 for unit pre-requisites

** New unit – subject to approval

ELECTIVE OPTIONS LISTS

Human Services introductory service options

HHB203	Aged Services: Introduction (not offered in 2009)
HHB204	Child and Family Services: Introduction
HHB205	Corrective Services: Introduction
HHB206	Disability Services: Introduction
HHB207	Services to Young People: Introduction

Human Services elective options

Semester 1

HHB117	Introduction to Social Research Methods
HHB210	Indigenous Australia: Country, Kin and Culture #
HHB212	Community Work (Semester 1) #
HHB282*	Advanced Communication in Human Services and Social Work (not compatible with HHB215)
HHB319*	Child Protection Intervention Skills

Semester 2

HHB210	Indigenous Australia: Country, Kin and Culture
HHB211	Casework and Case Management
HHB213	Social Policy Processes #
HHB214	Team Practice and Group Processes #
HHB216	Human Dimensions of Space #

Units badged as appropriate for first year

Human Services advanced service options

HHB303 *	Aged Services: Advanced (not offered in 2009)
HHB304 *	Child and Family Services: Advanced
HHB305 *	Corrective Services: Advanced
HHB306 *	Disability Services: Advanced
HHB307 *	Services to Young People: Advanced

* Units with pre-requisites (see page 8)

UNIT PREREQUISITES

Units	Pre-requisites
HHB304 Child and Family Services: Advanced HHB305 Corrective Services: Advanced HHB306 Disability Services: Advanced HHB307 Services to Young People: Advanced	HHB204 Child and Family Services: Introduction HHB205 Corrective Services: Introduction HHB206 Disability Services: Introduction HHB207 Services to Young People: Introduction
HHB208 Introduction to Practice HHB209 Developing Professional Frameworks	HHB100 Introduction to Human Services and Social Work and HHB113 Interpersonal Communication HHB100 Introduction to Human Services and Social Work and HHB113 Interpersonal Communication Corequisites - HHB278 Practice Theories, and HHB279 Social Work Processes and Methods
HHB282 Advanced Communication for Human Services and Social Work	HHB113 Interpersonal Communication
HHB301 Advanced Professional Practice	HHB200, HHB208 and HHB209 (or HHB201), HHB278 (or HHB220), HHB279 (or HHB221), HHB277 (or HHB222), one Human Services intro. service unit and one Human Services elective unit
HHB319 Child Protection Intervention Skills	One of HHB113, HHB278 or HHB279 AND One of HHB204, HHB206 or HHB207