

2009 Course Summary Sheet

■ Bachelor of Education (Adult and Workplace Education) (ED54)

There is no further intake into this course. Students who have not completed their studies and require assistance with their enrolment program should contact the student administration officers.

This document will assist you with the selection of your study program and completion of your enrolment. Other useful information can be found on the Student Services website studentservices.qut.com/, which can also be accessed via the Online Enrolment portlet.

It is the student's responsibility to understand the Student Rules, Policies and Procedures contained in the QUT Handbook www.handbook.qut.edu.au

Location: Kelvin Grove campus and/or external study
Course Duration: 2 years full-time internal/external, 4 years part-time internal/external
Total Credit Points: 384

Student Administration Officers:

Ms Helen Valentine, (Monday, Tuesday and alternate Wednesdays), and
Ms Nikki Kyle (Thursday, Friday and alternate Wednesdays),
Room A215 (Kelvin Grove), Ph 07 3138 3408, Email sa.education@qut.edu.au

Please quote your student number in all correspondence.

Class Codes

INT Classes are held at Kelvin Grove, Gardens Point, Carseldine or Caboolture campus
BLK Classes are held for up to 5 days during January or June/July (semester 2)
EXT The unit is offered externally via Teaching and Learning Support Services (TALSS).
I-NET The unit will be conducted through the QUT Blackboard web site. Access to suitable computer facilities with a minimum equivalent of a Pentium 3 processor, 56K modem and Internet Access.

COURSE RULES

Students are expected to enrol as per the standard structure outlines on this Course Summary Sheet, and are responsible for ensuring their unit selection is correct. Failure to do so may result in financial and academic penalties.

External Mode (Unit Class Code I-NET) External study involves accessing course materials online and participating in the interactive, online teaching activities prepared for you on the QUT Blackboard website.

Blue Card Requirement - If you will be working with children or young people (under 18 years of age) during your professional experience units you must obtain a Blue Card BEFORE you begin your placement. A Blue Card confirms that you have passed a screening of your criminal history (the 'Working with Children Check') and have been approved to work with children and young people under 18 years of age.

You must either submit your Blue Card application to the QUT Student Centre or, if you already hold a valid Blue Card, submit an authorisation form to the Student Centre so that you may be registered with the Commission as a QUT student.

If you do not hold a valid card at the commencement of your professional experience **or have not applied for a renewal within the required time frame** you will not be able to undertake your professional experience and will need to be withdrawn from the units(s). This may incur both financial and academic penalty depending on the date the application was submitted. The application form is available at <http://bluecard.qut.com/>. Blue card applications and renewals can take up to 16 weeks to process.

Normal full-time enrolment load: 48 credit points per semester.

Normal part-time enrolment load: 24 credit points per semester.

Underloads: Students may underload their enrolment to one unit (12 credit points) without formal approval.

Overloads: Students may overload their enrolment to five units (60 credit points) without formal approval where their course grade point average is 4.0 or greater.

Course Progression: Students should attempt to follow the standard course progression as outlined on this Course Summary Sheet. Failure to do so could result in difficulties in unit selection. It is a student's responsibility to ensure they have met pre-requisite and co-requisite requirements when they select their enrolment program.

Maximum Number of Grades of Three – 3

A new policy concerning grades of 3 comes into effect from 1 January 2009 (QUT MOPP C/9.2). With effect from this date grades of 3 will no longer be considered a conceded or low pass but will be classified as a fail grade. Any grades of 3 awarded prior to 1 January 2009 will retain the conceded pass status and will be counted for graduation purposes up to the maximum number of grades of 3 permitted for your course. Grades of 3 incurred in units that commence after 1 January 2009 will not count towards your degree. The maximum number of pre-2009 grades of 3 permitted for this course can be found [here](#).

Maximum Time to Complete Degree: 10 years

**BACHELOR OF EDUCATION (ADULT & WORKPLACE EDUCATION) (ED54)
COURSE STRUCTURE (FULL-TIME)**

| | YEAR 1 (COMPLETED) | | YEAR 2 (COMPLETED) | | |
|--------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| | Semester 1 | Semester 2 | Semester 1 | Semester 2 | |
| DISCIPLINE / CONTENT STUDIES 192 credit points (or equivalent) credit granted to all students upon entry to the course | SPB026: Adult Education in the Workplace & Community (12) | SPB023: Adult Learning & Development (12) AND CLB304: Context of Adult & Workplace Education (12) | SPB034: Organisation & Administration of Adult & Workplace Education (12) AND 1 Education Studies Elective (12) | 1 Education Studies Elective (12) | EDUCATION STUDIES 72 credit points |
| | EDB400-1¹: Field Experience 1 (Stage 1) AND EDB401-1¹: Field Experience 2 (Stage 1) | EDB400-2¹: Field Experience 1 (Stage 2) AND EDB401-2¹: Field Experience 2 (Stage 2) | EDB402: Field Experience 3 (12) OR 1 Curriculum Studies Elective (12) | EDB403: Field Experience 4 (12) | PROFESSIONAL EXPERIENCE 48 credit points |
| | SPB027: Orientation to Adult & Workplace Programs (12) AND SPB029: Instructional Strategies for Adult & Workplace Education (12) | SPB028: The Group in Adult & Workplace Education (12) | SPB030: Programming in Adult & Workplace Education (12) | 1 Curriculum Studies Elective (12) OR EDB402: Field Experience 3 (12) AND SPB025: The Individual in Adult & Workplace Education (12) | CURRICULUM STUDIES 72 credit points |

¹ Full year unit worth a total of 12 credit points

**BACHELOR OF EDUCATION (ADULT & WORKPLACE EDUCATION) (ED54)
COURSE STRUCTURE (PART-TIME)**

| | YEAR 1 (COMPLETED) | | YEAR 2 (COMPLETED) | | YEAR 3 (COMPLETED) | | YEAR 4 (COMPLETED) | | STRAND |
|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|------------------------------------------------|-------------------------------------------------|--------------------------------------------------------|
| | Semester 1 | Semester 2 | Semester 1 | Semester 2 | Semester 1 | Semester 2 | Semester 1 | Semester 2 | |
| DISCIPLINE / CONTENT STUDIES 192 credit points (or equivalent) credit granted to all students upon entry to the course | SPB026: Adult Edn in the Workplace & Community (12) | CLB304: Context of Adult & Workplace Edn (12) | | SPB023: Adult Learning & Development (12) | SPB034: Organisation & Admin of Adult & Workplace Edn (12) | | Education Studies Elective Unit (12) | Education Studies Elective Unit (12) | EDUCATION STUDIES 72 credit points |
| | | | EDB400-1¹: Field Exp 1 (Stage 1) AND EDB401-1¹: Field Exp 2 (Stage 1) | EDB400-2¹: Field Exp 1 AND EDB401-2¹: Field Exp 2 (Stage 2) | | EDB402: Field Experience 3 (12) | | EDB403: Field Experience 4 (12) | PROFESSIONAL EXPERIENCE 48 credit points |
| | SPB027: Orientation to Adult & Workplace Programs (12) | SPB029: Instructional Strategies for Adult & Workplace Edn (12) | SPB028: The Group in Adult & Workplace Edn (12) | | SPB030: Programming in Adult & Workplace Edn (12) | SPB025: The Individual in Adult & Workplace Edn (12) | Curriculum Studies Elective Unit (12) | | CURRICULUM STUDIES 72 credit points |

¹ Full year unit worth a total of 12 credit points